



Mid-year Meeting Agenda

Location: Billings Hotel and Convention Center

Date: Tuesday, October 2, 2019

Room: Parlor 1031

Time: 3:00 PM

Meeting Call to Order		Michael Whitaker
Item #1	Welcome to first MLCT/MTRPA Mid-year Meeting	Michael Whitaker
Item #2	Approval of Spring Mid-year Minutes	Michael Whitaker
Item#3	Financial Update <ul style="list-style-type: none">• Current Budget• Proposed FY20 Budget• Bank Account Update• MOU w/MLCT Update	Maria Butts
Item #4	Membership Report <ul style="list-style-type: none">• Membership Email List	Chris Waite Cassie Lason
Item #5	Website Report <ul style="list-style-type: none">• Attachments: Website Audit & Recommendations• Website Access• Future Plans	Danielle Baudin Cassie Lason
Item #6	Executive Leadership Position Update <ul style="list-style-type: none">• Social Media Access• Newsletter• Attachment	Cassie Lason
Item# 7	MTRPA Annual Conference Update <ul style="list-style-type: none">• 2020 Host City – Butte• 2021 Host City – Great Falls	J.P.Gallagher Steve Herring
Item #8	Membership Definitions and Fees Subcommittee Update <ul style="list-style-type: none">• Attachments: Membership Bylaws and Cost Proposals	Chris Waite
Item #9	Review of By-laws and Policies and Procedures	

- Updated Board Member List
- Secretary/Treasurer Policies and Procedures
- MTRPA Debit Card Policy
- MTRPA Budget Adoption Procedures
- Annual Conference Procedures
- Membership Coordinator Procedures
- Website/Communications Procedures

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Danielle Baudin

Item #11 **Lifetime Achievement Award Proposal**
Item #12 **Montana Trails Coalition Update**
Item #13 **SCORP Update**
Item #14 **Adjourn**

Michael Whitaker
Bob Walker
Pat Doyle