



April 25, 2019, Midyear Meeting Agenda

Location: Butte Emergency Operations Center Meeting Room 3615 Wynne Ave. Butte, MT

Time: 10:00 to 2:00 PM

(Revised 4/23/2019)

	Meeting Call to Order	Michael Whitaker
Item #1	Transitioning of Annual Conference from Fall to Spring <ul style="list-style-type: none">• 2020 Host City – Butte• 2021 Host City – Great Falls	Michael Whitaker J.P. Gallagher Steve Herrig
Item #2	Executive Leadership Position <ul style="list-style-type: none">• Review Scope of Services• Meet Cassie Lasson• Establish priorities and tasks for Cassie to accomplish:<ul style="list-style-type: none">○ Between now and the September MLCT meeting○ Between now and the spring MTRPA Conference	Michael Whitaker Maria Butts
Item #3	Montana League of Cities and Towns Annual Conference <ul style="list-style-type: none">• Location: Billings• Dates: October 2-4• Discuss MTRPA role at the conference	Michael Whitaker
Item #4	Review By-laws <ul style="list-style-type: none">• Establish policies and procedures for the Secretary/Treasurer, Membership Coordinator, Website/Communications Board Positions• Determine if we have an appropriate number of officers• Determine if we should establish board subcommittees to lead projects• Consider recommended changes to membership and fees	Mitch Overton Maria Butts Chris Waite Danielle Beaudin

Item #5

Review Board Members Terms

Michael Whitaker

Executive Board Members and Terms

Position	Member	Term
Past President	Chad Fincher	(2017-2019)
President	Michael Whitaker	(2017-2019)
President-Elect	Mitch Overton	(2017-2019)
Secretary/Treasurer	Maria Butts	(2018 - 2020)
Membership Coordinator	Chris Waite	(2018 – 2020)
Website/Communications	Danielle Beaudin	(2017-2019)

Item #6

Review Advisory Board Positions

Michael Whitaker

- Address the vacancy of Amy Teegarden position

Advisory Board Members and Terms

Member	Term
Craig Marr	(2017-2020)
Amy Teegarden (vacancy)	(2018-2021)
Donna Gaukler	(2019-2022)
Bob Walker – Trails Representative	No Term
Jenn Thomsen – UM Student Liaison	No Term
Marian Permann – Aquatics Liaison	No Terms
- Recreation Liaison (?)	
- Tourism Liaison (?)	

ARTICLE V – OFFICERS, ADVISORY TEAM, AND DUTIES

Section 1. Executive Board. The Executive Board shall conduct the business of the Association. Officers must be an active member of the Association. Officers who miss a third meeting of an elected term will be removed from office.

The Executive Board shall consist of the following officers:

Title/Office	Term in Years	Year of Election
• President	2	Not elected, Pres. Elect becomes Pres.
• President-Elect	2	Odd
• Secretary/Treasurer	2	Even
• Past President	2	Not elected, member of Advisory Team
• Advisory team	3	One/year
• Communications Coordinator	2	Odd
• Membership Coordinator	2	Even

Each term of office shall commence following the close of the annual meeting at which he or she is elected.

Item #7

Montana Trails Coalition Membership

Michael Whitaker

Item #8	Items from the Treasurer <ul style="list-style-type: none">• Current budget update• Proposed budgets update• Bank account update	Maria Butts
Item #9	Establish Conference Procedures	Maria Butts
Item #10	Update on SCORP	Pat Doyle