

2012 Montana & Idaho Recreation & Park Associations Conference



"Outside & Active"

Exhibitor Booth Registration Packet September 25th - 29th, 2012

Missoula, Montana will be hosting the 2012 Montana & Idaho Recreation & Park Associations Annual Conference at the wonderful Holiday Inn downtown. This is an opportunity for Parks & Recreation enthusiasts, volunteers and professionals to learn and share the newest methods for developing quality parks and trails, building healthy communities, and maintaining these amenities. With over 200 attendees expected, the conference will be an ideal opportunity to connect with a range of customers; whether new, current, or from the past all of which are interested in recreation and the outdoors. Exhibitors are encouraged to attend the large variety of educational sessions and activities offered throughout the conference and the city. Located in the Hub of Five Valleys, Missoula offers an immense range of culture, adventure and social attractions. Space is limited to 40 exhibitors at the conference, so please register early. Set-up will be on a first come, first serve basis.

The Audience

- Directors, administrators, recreation supervisors and advocates from Idaho and Montana representing community, county, city, state, federal and reservation programs
- Park operations and maintenance personnel
- Park & Recreation commissioners & board members
- Recreation program professionals
- Trails program managers
- Educators and students
- Health care professionals
- Commercial recreation professionals
- Natural resource land and wildlife managers
- Community members

Display space

Exhibit spaces measure about 10 feet by 10 feet and includes a draped 6 foot by 18 inch table plus access to electricity if needed. All exhibitor booths will be located in the Big Sky Atrium and the Garden City Ballroom, room D. Spaces within the Atrium and room D are on a first come, first serve basis. There is only space for 20 vendors in each room so spots will fill up fast, register early and arrive early to get the best spots.

Exhibitors may set up at any time on Tuesday, September 25th or from 7-8 AM on Wednesday, September 26th. Breakdown is scheduled to begin by noon of Friday, September 28th, although exhibitors may take down exhibits as early as Thursday if breakdown does not interrupt sessions.

Schedule:Tentative schedule (To be confirmed May 1st, 2012)

Tuesday September 25

12-6 pm	Golf Tournament
3-5 pm	Adventure Day in McCormick Park
2-6 pm	Check in & Exhibitor set-up
6:30-8:30 pm	Kickoff Social

Wednesday September 26

7-8:15 am	Check in & Continental Breakfast
8:15-9:45 am	General Session 1
10-11:15 am	Breakout Session 1
11:30-1 pm	MT & ID RPA Business Lunch
1-1:45 pm	Dessert with exhibitors
1:45-6 pm	Educational Tours
6-10 pm	Social at Lubrecht Experimental Forest

Thursday September 27

7:30-8:15 am	Continental Breakfast
8:15-8:30 am	Brief intro. by exhibitors
8:30-9:45 am	General Session 2
9:45-10 am	Break w/exhibitors
10-11:15 am	Breakout Session 2
11:30-1 pm	Lunch at the Carousel & Cara's Park
1:15-2:30 pm	Breakout Session 3
2:30-2:45 pm	Break w/exhibitors
2:45-4 pm	Breakout Session 4
4:30-6 pm	Exhibitor sponsored social (beer/wine)
6-9 pm	Awards Banquet

Friday September 28

7:30-8:30 am	Continental Breakfast
8:30-9:45 am	Breakout Session 5
9:45-10 am	Break w/exhibitors
10-11:15 am	Breakout Session 6
11:30-12 pm	Box lunch
12-3:30 pm	Educational Tours
4-5 pm	Alumni hosted cocktail social

Saturday September 29

8-8:30 am	Buffet Breakfast
8:30-9:45 am	General Session 3
10:30-1:30 pm	National Public Land Day Event
1:30-3:30 pm	BBQ

Fees

Full Conference Exhibitor fees are \$400.00 per display area and one representative. This includes all meals that are included with the conference and all social functions as well. Meals and events for additional representative are \$100.00 each, per representative.

Make checks payable to: **Montana Recreation & Park Association**

Please complete the form below and return it with a check to:

Missoula Parks & Recreation
ATTN: MT/ID RPA Conference
600 Cregg Ln
Missoula, MT 59801

Paying by Credit Card, please call: Jason Pignanelli at (406)552-6271

If you would like to be invoiced please call or email Jason Pignanelli at (406)552-6271 jpignanelli@ci.missoula.mt.us

Housing

The 2012 Montana/Idaho Recreation and Park Association Annual Conference will be located at:

The Holiday Inn Downtown
200 S. Pattee.
Missoula, MT 59802
(406)721-8550

Please Contact The Holiday Inn Downtown directly to reserve room stays. There are block of rooms reserved for the MT/ID RPA confence for \$87.00 a night. Let them know you are with the 2012 Montana & Idaho Recreation & Park Associations Annual Conference.

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**Exhibitor Booth Registration
September 25th - 29th, 2012**

Registration Deadline: August 3rd, 2012

Company: _____ Contact: _____

Contact Email: _____

Website: _____

Address: _____

City State Zip

Phone: _____

Work

Mobile

Additional information: _____

- Conference Location: Holiday Inn Downtown, 200 S. Pattee. Missoula, MT 59802. (406)721-8550
- Registration and fees accepted at Missoula Parks & Recreation, please mail form and check to:
 - Missoula Parks & Recreation, ATTN: MT/ID RPA Conference, 600 Cregg Ln, Missoula, MT 59801.
 - **Make checks payable to: Montana Recreation & Park Association**
- **Paying by Credit Card please call Jason Pignanelli at (406)552-6271**
- Promotional materials for insertion in delegate “Welcome Packets” should be forwarded by September 7th, 2012
- Exhibitor table location in ballroom is on a first come, first serve basis
 - You may set up on Tuesday, 9/25 all day and Wednesday, 9/26 from 7-8 am
 - Take down will be Friday noon, 9/28. You may break down late Thursday
 - Each vendor will have approximately a 10ft x 10ft space

Full Conference Exhibitor:

Golf Tournament: 9/25, 12-6 pm (18 holes + cart)	\$ 65.00
This includes: conference meals, socials and regular conference events for one representative	\$400.00
Meals/Events for additional representatives: \$100 pp x # _____ = \$ _____	\$ _____
	Total: \$ _____

List Names: 1. _____ 2. _____
3. _____ 4. _____

- If you have questions or need more information contact Jason Pignanelli, jpignanelli@ci.missoula.mt.us(406)552-6271
- If your company is interested in advertising on our MRPA website please contact Joe Fedin at fedinj@ci.billings.mt.us for a current rate sheet. All adds are banner type and are placed at the bottom of specific web pages (*choices of web pages is possible*).
- *If you are interested in sponsoring a social or coffee break please contact Jason Pignanelli*

Silent Auction items: Please donate to our silent auction; funds generated go to the student & professional scholarship funds.

(Items could include: art, recreation equipment, outdoor gear, gift certificates, hotel stays, skiing, raft trips, food/beer/wine, appropriate books, gift cards, etc.)

1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____